Landlord Payment Agreement Form

Instructions: Use this form if the household is renting from a landlord and there is a formal “rental agreement” or “lease.” Complete sections 1 and 2 with head of household. ERAP staff calculates section 3. Contact landlord to complete Section 4 & 5.

1. Household Information, Rental Address/Information
   - Household ID: [ ]
   - Date: [ ]
   - Name: [ ]
   - Phone number: [ ]
   - Street: [ ]
   - City: [ ]
   - State/Zip Code: [ ]

   To determine Fair Market Rent, what are the number of bedrooms in rental unit?

2. Rent Request – limited to 3 months
   a. What is the household’s rent/lease amount?: [ ]

   b. Indicate below the month/s the household is requesting rent: arrears, current or future and what is owed in each month?

<table>
<thead>
<tr>
<th>Month</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>March</td>
<td>$</td>
</tr>
<tr>
<td>April</td>
<td>$</td>
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<tr>
<td>May</td>
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<td>June</td>
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<td>$</td>
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<tr>
<td>Nov</td>
<td>$</td>
</tr>
<tr>
<td>Dec</td>
<td>$</td>
</tr>
</tbody>
</table>

   c. What is the Fair Market Rent on this Unit? (100% FMR): [ ]

   d. What is the total rent and/or rental arrears due? (line b.): [ ]

3. Maximum Landlord Payment – select one method, no more than amount due, line 2.d.
   - 80% of Total Due (line 2.d. x .8): [ ]
   - Fair Market Rent x # months of rent (line c.): [ ]

   What is Total ERAP Payment: [ ]

4. Landlord, property manager, or agent authorized to accept payment:
   - Name: [ ]
   - Phone number: [ ]
   - Payment Address: [ ]
   - City: [ ]
   - State/Zip Code: [ ]

   □ Landlord W9 required for payment, please remit with this form.

5. Landlord Signature
   As the Landlord, property manager, or agent authorized to accept payment, I certify the above information is true and will accept the program payment of $________________ as full satisfaction of any balance owed through __________, 2020. No late fees or additional charges will be made for the months covered after I receive the ERAP Payment.

   Print name/Signature/Date: [ ]